



























Word			Definition	Translation
contact number (n)			a telephone number where someone can be found if necessary	
good luck (n phr)			we say this to someone when we hope they will be successful in something they are going to do	
good morning (n phr)			we say this when we meet someone in the morning	
introduce (v)			if you introduce people who are meeting for the first time, you tell them each other's names	
job (n)			your job is work that you do regularly in order to receive money	
network administrator (n)			a person responsible for firewalls, security levels, wireless connection, usernames and passwords	
personal (adj)			belonging or relating to one particular person	
system analyst (n)			someone whose job it is to study a company's computer needs and provide them with suitable software and equipment	
system maintenance officer (n)			a person responsible for the maintenance of hardware and software on a computer network	
team leader (n)			a person who gives guidance, instruction, direction, etc. to a group of other people at work	
welcome (v)			to say hello in a friendly way to someone who has just arrived	
work (v)			to do a job in order to earn money	